

Audit Report Form

PTA Name R.O. PTA Council Date 8-20-12 Michigan PTSA ID# 411000

Council Royal Oak

School District Royal Oak

	Checking	Savings
(A) Balance as of <u>9-12-11</u> (Last Audit Date)	<u>786.27</u>	<u>5285.87</u>
(B) Receipts from <u>9-12-11</u> to <u>7-31-12</u>	<u>10251.48</u>	<u>12.55</u>
(C) Total Cash as of <u>8-20-12</u>	<u>11037.75</u>	<u>5285.87</u>
(D) Disbursements from <u>9-12-11</u> to <u>8-20-12</u>	<u>8863.34</u>	<u>0</u>
(E) Balance on hand as of <u>8-20-12</u>	<u>2174.41</u>	<u>5298.42</u>
(A) + (B) = (C) (C) - (D) = (E)		
(F) Latest Bank Statement	<u>2976.09</u> ✓	<u>5298.42</u> ✓
(G) Outstanding Checks <u>800.00 # 1503</u>	<u>800.00</u>	<u>N/A</u>
(H) Total Checks Outstanding	<u>800.00</u>	<u>N/A</u>
(I) Current Balances	<u>2175.09</u>	<u>5298.42</u>

Audit Report

We have examined the books of the ROPTA Council *off by .50 in checking will Adjust.*

And found them to be: Correct  *within pennies* Incomplete  Substantially Correct (with the following changes)

Incorrect

Date of audit complete 8/22/12

Auditor's Signature Margaret Lawrence

A Copy of the audit should be sent to the Michigan PTSA office upon completion

1390 Eisenhower Place

Ann Arbor MI 48106